



## **FY22 Artist Career Advancement Scholarship**

**Deadline: December 10, 2021 at 5:00 P.M. (MST)**

**Funding Request: \$500-\$1,500**

Please read this entire document. The policies and procedures that follow the application questions are important. It is your responsibility to be aware of all information contained in this document.

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## OVERVIEW

Utah Arts & Museums (UA&M) provides individual artist scholarships to support the professional development and career advancement of artists. These scholarships are specifically designed to support individual artists by helping them to take advantage of timely external professional opportunities and by providing access to resources to advance their artistic careers. If you are applying for something that is not clearly listed on the “Yes! We can fund this” list, please contact the staff member who oversees your artistic discipline to discuss your idea before applying. The following staff members are happy to assist any applicant in their discipline with questions.

<b>Folk Arts:</b>	<b>Adrienne Decker, <a href="mailto:adriennedecker@utah.gov">adriennedecker@utah.gov</a> or 801-245-7286</b>
<b>Literary Arts:</b>	<b>Alyssa Hickman Grove, <a href="mailto:agrove@utah.gov">agrove@utah.gov</a> or 801-236-7548</b>
<b>Performing Arts:</b>	<b>Jason Bowcutt, <a href="mailto:jbowcutt@utah.gov">jbowcutt@utah.gov</a> or 801-236-7554</b>
<b>Visual Arts:</b>	<b>Nancy Rivera, <a href="mailto:nrivera@utah.gov">nrivera@utah.gov</a> or 801-245-7272</b>

## WHO CAN APPLY?

- Individual artists currently residing in and practicing in Utah, working in the following disciplines:
    - Dance (performance or choreography)
    - Music (performance or composition)
    - Theatre and Performance Art (performance or creation)
    - Visual Arts (craft, drawing, painting, photography, printmaking, sculpture, mixed media and new media)
    - Design Arts
    - Multidisciplinary Arts
    - Literature
    - Folk or traditional art forms in any of the above genres
  - Artists from historically underrepresented communities, including (but not limited to) rural communities and communities of color, are encouraged to apply.
  - Artist must live in Utah as their permanent residence, be 21 years of age or older, and not be a full-time student pursuing high school, college or university degrees.
  - Must have a legal right to receive taxable income in the United States.
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## FUNDS AVAILABLE

Scholarships will be awarded based on artistic merit or demonstration of professionalism or traditional skill recognition, and the feasibility of the project to enhance the individual artist's career. **No cash match is required.**

A scholarship of between \$500 and \$1,500 will be awarded for approved expenses. **Funds must be spent by June 30, 2022.**

## WHAT THIS CAN FUND

This list is not comprehensive, but should give you a good indication of the kinds of things that can be funded. For specific questions, please contact the appropriate staff representative – we are here to help!

- Individual artists residing in and practicing in Utah. (Please note: we will not fund multiple members of the same band, group, or organization for the same expenses.)
- Creation/design of marketing materials (professional photos, website, videos, recordings, etc. for publicity and marketing)
- Expenses associated with an exceptional learning environment such as a residency or intensive study with a recognized master/mentor. (Degree programs are not eligible)
- Framing, freight, shipping, or materials costs for gallery or museum exhibitions
- Conference registration fees and/or associated travel costs
- Vendor license fees for professional artistic opportunities
- Studio or performance rental fees associated with a specific opportunity
- Purchase of equipment required for an artistic genre (musical instrument, costumes, sound equipment, canvas, paper, paint, studio lights, cameras, etc.)
- Engagement of a videographer, photographer, sound engineer, etc. to document work
- Self-publishing fees (cover design, editing, printing, etc.)
- Purchase of credit card processing system for use of sale of artwork
- Travel associated with a career advancement opportunity outside of the state of Utah

## **WHAT THIS CANNOT FUND**

- Artists who live outside of the state of Utah or who live in Utah for less than half of the fiscal year
- Matriculated education programs (tuition)
- Food, drink, or alcohol

## **IMPORTANT INFORMATION**

- Applicants must have been performing/practicing for 3+ years.
- All work samples must have been produced within the past five years.
- Applicants may not use this scholarship to pay immediate family members for services or materials/products.
- Applicants may not be a current board member, staff member (full-time, part-time, or contractual), or an immediate family member of UA&M staff or boards.
- Each application will be reviewed on its own merit.

### **Eligibility Requirements**

You must be able to positively affirm each of the following statements in order to apply:

- I am applying as an individual artist and not on behalf of a band, group, or organization
- I am a practicing artist and able to demonstrate a sustained commitment to my work, career, and public audience
- I am 21 years of age or older
- I am not a full-time student currently enrolled in a degree seeking program
- I am legally able to receive taxable income in the U.S. (e.g. citizen, green card holder, and/or permanent resident who can provide a W9 and SSN or ITIN)
- Utah is my primary residence

### **Eligible Artistic Disciplines:**

- Craft (ceramics, fiber, glass, jewelry, metals, textiles, etc.)
- Dance (dancers, choreographers, ballet, hip-hop, jazz, tap, etc.)
- Design (fashion, graphic, industrial, architecture, etc.)

- Film and media (traditional filmmakers as well as those working at the intersection of technology, aesthetics, storytelling, and digital cultures, etc.)
- Literature (fiction, nonfiction, poetry, literature for children, criticism, graphic novels, etc.)
- Music (composers, musicians, classical, contemporary, experimental, folk, instrumental, jazz, pop, world, etc.)
- Theater and performance (directors, actors, playwrights, puppetry, costume design, set design, lighting design, stage management, stage crew, etc.)
- Traditional and folk arts (work related to the continuity and innovation of a tradition and/or cultural heritage such as dance, music, oral expression, craft, etc.). If you have questions about whether your practice qualifies as a folk or traditional art form, please reach out to the Folk Arts Manager directly before applying.
- Visual art (installation, drawing, painting, photography, sculpture, curatorial projects, new media, etc.)

### **Disciplines we cannot fund:**

If you are in doubt about the art form, please contact the appropriate staff member for a pre-review.

Due to limited funding, we will **not** accept applications by individuals working in, but not limited to, the following fields: baking, balloon, barbering, burlesque, cosmetology, event planning and production, fitness, floral design, culinary, commercial or industrial welding, horticulture, marketing, martial arts, massage and healing therapy, modeling, nail design, professional speaking, soap making, wedding photography, etc. Additional decisions may be made at the discretion of the funding agency.

## **APPLICATION QUESTIONS**

**All applications must be submitted online through the [grant application portal](#).** If you do not currently have access to the portal, it can take **up to two days** to receive a portal account. Please plan accordingly.

## Project Description

**WHAT WE ASK:** Tell us what the funding is for and how it will advance your artistic career.

**WHAT WE'RE LOOKING FOR:** Provide a clear definition of the opportunity and how it relates to your artistic career goals. Please note that a very short answer will not adequately explain what you are requesting. Provide enough information here for the reviewer to make a decision about funding. (Minimum of 500 characters, max 2,000 characters)

**WHAT WE ASK:** When will the project be completed, or the product/service purchased?

**WHAT WE'RE LOOKING FOR:** Funds need to be expended by June 30, 2022.

**WHAT WE ASK:** Clearly list and briefly explain all costs associated with your request.

**WHAT WE'RE LOOKING FOR:** Please be clear about how the requested funds will be spent (for example: \$250 for professional headshots).

## Required Documentation

**UPLOAD:** Provide a current artist statement. Alternatively, folk artists may provide a letter of support.

**WHAT WE'RE LOOKING FOR:** Please keep your artist statement to no more than a paragraph or two.

**UPLOAD:** Upload current résumé or CV

**WHAT WE'RE LOOKING FOR:** Please upload as a PDF file.

**UPLOAD:** Please provide samples of your artistic work. Upload samples that have been produced in the past 5 years.

**WHAT WE'RE LOOKING FOR:**

Upload work samples to demonstrate your skills as an artist.

**Performing/Visual Arts & Mixed Media Arts:** Provide a PDF document with links to websites, or you may upload 3 digital files of representative artwork.

**Literary Arts:** 3 literary samples (poems, essays, book chapters, short stories, etc.)

## **REVIEW CRITERIA & PROCESS**

- Preference may be given to first-time applicants.
- Career readiness will be considered: whether this support will help advance the artist to a next level in their career.
- Scholarships will be given to both emerging and established artists.
- Scholarships will be awarded based on artistic commitment, excellence, and feasibility of the project.
- Scholarships will not be awarded based on need.
- Utah Arts & Museums will take into account general standards of decency and respect for the diverse beliefs and values of the people of this state.

Grants (funding awards) made by the Utah Division of Arts & Museums (UA&M) support arts, museums, and cultural experiences in communities statewide. Grants are intended to provide Utah residents with opportunities to participate in cultural activities.

Eligible applications will be reviewed by UA&M staff and a panel of community professionals. (We welcome [applicants](#) to participate as panel reviewers). Each review panel will evaluate applications based on the criteria outlined in the guidelines. All grant allocations are approved by either the Utah Museum Services Advisory board or the Utah Arts Advisory board. Both boards will review and approve final funding recommendations, and may consider a special exception to these guidelines based on agency priorities. UA&M is a state agency that provides public funding for arts and museums. As a public entity, it reserves the right to make final decisions about the use of public funds for projects, programs, acquisitions, commissions, or other activities as deemed appropriate by the Division and/or board. No organization or individual is guaranteed funding from one year to the next. Funding levels are contingent on many factors, including resources available, number of applications, a written application, and meeting specified criteria.



UA&M takes the responsibility of awarding public funding seriously. UA&M carefully follows grant review and award procedures as permitted by statute and board policies. UA&M reserves the right to revoke awarded public funds (current, multi-year, and/or future) as deemed necessary. The revocation of any public funds will be taken under consideration by the appropriate state board.

## GRANT TIMELINE

Grant Opens: November 8, 2021

Grant Closes: December 10, 2021 at 5:00 p.m. MST

Panel Review: December 2021

Funding Notification: Late January 2022

Final Report Due: August 1, 2022

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## WHAT IF I RECEIVE A GRANT?

All grantees will receive an email notifying them of their grant award. The email will contain a copy of the State of Utah Grant Contract. The grantee should read and sign the contract via CongaSign (which is an online contract service). Payment will be disbursed after we process the signed contract. It typically takes 2-3 weeks to receive payment after the contract is signed.

### **As a grantee, you will need to ensure you do the following:**

- Keep copies of all project-related receipts, as they will be required for the final report.
- Give credit to the Utah Division of Arts & Museums (UA&M) on all publicity (online or print): "This project is made possible, in part, by a grant from the Utah Division of Arts & Museums"
- Please use our recognition logo, which can be found [here](#). The recognition logo is the logo that includes the image of the Capitol and the UA&M "swish."
- Ensure all grant funds are spent before June 30, 2022.
- Write a letter of appreciation to your legislator(s) thanking them for the grant funding, and keep a copy to submit with your final report. Letters can be sent by email or mail. The best letters are authentic expressions of gratitude for the funding, written to the legislators who represent your personal district.
- Complete a final report form online at [uamgrants.utah.gov](http://uamgrants.utah.gov) by August 1, 2022.
  - Include a copy of your legislative thank-you letter(s).





- Include a photo of the project. Unless otherwise indicated, UA&M may use submitted text and images in reports and publications. Please include photo credit information.

## **CONTACT THE GRANTS STAFF WITH QUESTIONS**

Racquel Cornali, Grants Coordinator · [rcornali@utah.gov](mailto:rcornali@utah.gov) · 801.236.7541

Laurel Cannon Alder, Grants Manager · [lalder@utah.gov](mailto:lalder@utah.gov) · 801.236.7550